

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.fishhawkcdd4.org

**Board of Supervisors
FishHawk Community
Development District IV**

May 24, 2023

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, June 1, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of the Minutes of the Audit Committee Meeting held on April 6, 2023 Tab 1
 - B.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on April 6, 2023 Tab 2
 - C.** Ratification of Operations & Maintenance Expenditures for February & March 2023 Tab 3
- 4. STAFF REPORTS**
 - A.** Landscape Inspection Services Report..... Tab 4
 - B.** Landscape Report..... Tab 5
 - i.** Consideration of Landscape Addendum Tab 6
 - C.** Irrigation Report (under separate cover)
 - D.** Aquatic Services Report..... Tab 7
 - E.** District Counsel
 - F.** District Engineer
 - G.** HOA Property Manager
 - H.** District Manager Tab 8
- 5. BUSINESS ITEMS**
 - A.** Acceptance of Recommendation of Audit Committee for Auditing Services
 - B.** Discussion of Open Board Supervisor Seat Tab 9
 - C.** Ratification of District Engineer Agreement..... Tab 10
 - D.** Consideration of RFQ for District Engineer Tab 11
 - E.** Consideration of Bench Refinishing Proposal Tab 12
 - F.** Ratification of Well Pump Proposal Tab 13
 - G.** Presentation of Registered Voter Count..... Tab 14
 - H.** Consideration of Resolution 2023-06; Approving FY 2023/2024 Proposal Budget, Preliminary Assessment Roll for Operation & Maintenance Assessment and Setting Public Hearing Tab 15

- 6. SUPERVISOR REQUESTS
- 7. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The audit committee meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, April 6, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Danny Kennington	Board Supervisor, Committee Member
Brian Steever	Board Supervisor, Committee Member
Jeffrey Stewart	Board Supervisor, Committee Member

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
Steve Brletic	District Engineer, BDI (via conf. call)
John Fowler	Field Services, Rizzetta & Company, Inc.
Gail Huff	Representative, Ballenger Irrigation
Patti Picciano	HOA Property Manager

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

No audience member comments.

THIRD ORDER OF BUSINESS

Consideration of Audit Proposal Instructions

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Audit Committee approved the Audit Proposal Instructions with price, for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

Consideration of Audit Evaluation Criteria

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Audit Committee approved the Audit Evaluation Criteria with price, for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

Consideration of RFP for Audit Services Advertisement

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Audit Committee approved the RFP for Audit Services Advertisement for the FishHawk Community Development District IV.

SIXTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Audit Committee adjourned the meeting at 10:07 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, April 6, 2023 at 10:07 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chairman
Brian Steever	Board Supervisor, Assistant Secretary
Jeffrey Stewart	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
Steve Brletic	District Engineer, BDI (via conf. call)
John Fowler	Field Services, Rizzetta & Company, Inc.
Gail Huff	Representative, Ballenger Irrigation
Patti Picciano	HOA Property Manager

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

An audience member addressed the Board requesting hedges behind yard on CDD property. Mr. Fowler will collect proposals.

An audience member disturbed under separate cover a proposed Encore entry landscape maintenance plan. BrightView landscape looked at all entrances and came up with proposal to enhance entrances.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Audit
Committee Meeting Held March 2, 2023**

Ms. Wallace presented the minutes of the Audit Committee meeting March 2, 2023 to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the Minutes of the Audit Committee meeting held on March 2, 2023, as presented, for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors' Regular Meeting Held
March 2, 2023**

Ms. Wallace presented the minutes of the Board of Supervisors' meeting March 2, 2023 to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors regular meeting held on March 2, 2023, as presented, for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for
January 2023**

Ms. Wallace presented the January 2023 Operation & Maintenance Expenditures to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for January 2023 (\$61,313.19) for the FishHawk Community Development District IV.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Field Services Report

Mr. Fowler presented the field inspection report to the Board.

B. Landscape Report

No report.

i. Consideration of Addendum #21

The Board reviewed the addendum, but this was not approved.

C. Aquatic Services Report

The Board reviewed the aquatic services report. The Board directed staff to hold off on midge fly treatments for one month for two ponds.

D. Irrigation Services Report

Ms. Huff reviewed the irrigation report with the Board.

E. District Counsel

No report.

F. District Engineer

i. Discussion of Pond

The District Manager will collect a proposal to sod pond bank as per District Engineers recommendation.

Traffic site along Watercolor median; Hillsborough County said it meets requirements. The Board said no to modifications.

G. HOA Property Manager

Ms. Picciano discussed entryway monuments and landscaping.

H. District Manager

The next CDD meeting will be held May 4, 2023 at 10:00 a.m.

SEVENTH ORDER OF BUSINESS

Consideration of Bench Refinishing Proposal

This item was tabled to the next meeting.

EIGHTH ORDER OF BUSINESS

Presentation of the Playground Inspection Report

Ms. Wallace presented the March 1, 2023 playground inspection reports.

NINTH ORDER OF BUSINESS

Consideration of Playground Repair Proposal

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved/ratified the Game Time proposal for playground parts in the amount of \$2,256.69, for the FishHawk Community Development District IV.

TENTH ORDER OF BUSINESS

Consideration of Playground Mulch Addendum #22

The Board directed the District Manager to collect competing proposals for playground mulch.

ELEVENTH ORDER OF BUSINESS

Supervisor Comments

There were no supervisor comments.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors adjourned the meeting at 11:26 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 3

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures February 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2023 through February 28, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$126,560.60**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2023 Through February 28, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Ballenger & Company, Inc.	100117	23004	Irrigation Maintenance 01/23	\$ 4,550.00
Ballenger & Company, Inc.	100122	23036	Irrigation Repairs 01/23	\$ 195.00
Ballenger & Company, Inc.	100122	23037	Irrigation Repairs 01/23	\$ 360.00
Ballenger & Company, Inc.	100121	23053	irrigation Maintenance 02/23	\$ 4,550.00
Ballenger & Company, Inc.	100120	23066	Irrigation Repairs 02/23	\$ 577.00
Ballenger & Company, Inc.	100131	23073	Irrigation Repairs 02/23	\$ 465.00
Brian T Steever	100109	BS013023	Board of Supervisors 01/30/23	\$ 200.00
BrightView Landscape Services, Inc.	100123	8149753	Storm Cleanup 10/22	\$ 15,000.00
BrightView Landscape Services, Inc.	100132	8257817	Monthly Landscape Maintenance 02/23	\$ 18,560.83
BrightView Landscape Services, Inc.	100123	8276650	Basketball Court Repairs 01/23	\$ 1,060.71
BrightView Landscape Services, Inc.	100123	8276786	Straighten Trees 01/23	\$ 1,288.30
Brletic Dvorak, Inc.	100124	1011	Project Manager 02/23	\$ 800.00
Daniel Gray Rothrock	100110	DR013023	Board of Supervisors 01/30/23	\$ 200.00
Dayna J. Kennington	100111	DK013023	Board of Supervisors 01/30/23	\$ 200.00

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2023 Through February 28, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Erin McCormick Law, P.A.	100112	10634	Legal Services 01/23	\$ 3,486.50
Erin McCormick Law, P.A.	100118	10635	Legal Services 01/23	\$ 492.00
Erin McCormick Law, P.A.	100133	10642	Legal Services 02/23	\$ 1,290.00
Erin McCormick Law, P.A.	100133	10643	Legal Services 02/23	\$ 1,290.00
Esther Wisdom	100113	EW013023	Board of Supervisors 01/30/23	\$ 200.00
GameTime	100125	PJI-0202437	TOT Seat Replacement 02/23	\$ 284.37
Hillsborough County BOCC	20230228-1	1416996147 1/23	Summary Bill 01/23	\$ 256.00
Hillsborough County BOCC	20230228-1	1416996147 2/23	Summary Bill 01/23	\$ 188.38
Holiday Inn Express & Suites	100134	022023 CK RQ	Room Rental 02/23	\$ 100.00
Jayman Enterprises, LLC	100114	2366	Straighten Signs 01/23	\$ 175.00
Jayman Enterprises, LLC	100119	2375	Sign Maintenance 01/23	\$ 300.00
Jayman Enterprises, LLC	100114	2383	Straighten Signs 01/22	\$ 175.00
Jayman Enterprises, LLC	100126	2413	Service Call 02/23	\$ 125.00
Jeffrey Stewart	100115	JS013023	Board of Supervisors 01/30/23	\$ 200.00
OnSight Industries LLC	100127	006-22-330295-1	Sign Repair 0123	\$ 494.90

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2023 Through February 28, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Poop 911	100128	6496088	11 Doggie Stations 01/23	\$ 702.00
Rizzetta & Company, Inc.	100108	INV0000075365	District Management Services 02/23	\$ 4,674.67
Rizzetta & Company, Inc.	100130	INV0000074914	Annual Dissemination Services 01/23	\$ 1,000.00
Sitex Aquatics, LLC	100129	7202B	Monthly Lake Maintenance 02/23	\$ 1,350.00
TECO	20230217-1	211009775761 1/23	13773 FishHawk Blvd 01/23	\$ 27.42
TECO	20230217-1	211009775761 12.22	13773 FishHawk Blvd 12/22	\$ 32.00
TECO	20230217-1	211009776033 1/23	5601 Balcony Bridge Place 01/23	\$ 53.17
TECO	20230217-1	211009776033 12.22	5601 Balcony Bridge Place 12/22	\$ 119.76
TECO	20230217-1	211017320014 1/23	Village Center Dr PH2 01/23	\$ 11,777.40
TECO	20230217-1	TECO Summary 01/23 - 822	Electric Summary 01/23	\$ 25,388.69
TECO	211009775761 6/11	TECO Summary 321000017145 12/22	Electric Summary 12/22	\$ 23,577.00
Times Publishing Company	100116	267246	Special Meeting/Legal Advertising 01/23	\$ 376.00
Times Publishing Company	100135	272368	Legal Advertising 02/23	<u>\$ 418.50</u>

TOTAL

\$ 126,560.60

Tab 15

RESOLUTION 2023-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2023/2024 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADOPTING A PRELIMINARY ASSESSMENT ROLL FOR FISCAL YEAR 2023/2024 OPERATION AND MAINTENANCE ASSESSMENTS; SETTING A PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED FISCAL YEAR 2023/2024 OPERATION AND MAINTENANCE ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Fishhawk Community Development District ("**District**") IV prior to June 15, 2023, the proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("**Fiscal Year 2023/2024**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2023/2024 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING ON BUDGET FOR FISCAL YEAR 2023/2024.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 3, 2023

TIME: 10:00 a.m.

LOCATION: Lake House at Fishhawk Ranch West
6001 Village Center Drive
Lithia, Florida 33547

TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

3. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website and the Proposed Budget shall remain on the website as required by applicable law.

4. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

5. **APPROVAL OF PRELIMINARY ASSESSMENT ROLL FOR OPERATION AND MAINTENANCE ASSESSMENTS.** The District Manager has caused to be made a preliminary assessment roll, attached hereto as Exhibit B, which shows the lots assessed, the amount of benefits and the assessment against each lot, which assessment roll is hereby adopted as the District's preliminary assessment roll.

6. **SETTING A PUBLIC HEARING.** A public hearing at which the owners of property to be assessed or any other persons interested therein may appear before the Board and be heard as to the propriety and advisability of the operations and maintenance assessments, the cost thereof, the manner of payment therefore, or the amount thereof to be assessed against each property is hereby declared and set for the following date, hour and location:

DATE: August 3, 2023

TIME: 10:00 a.m.

LOCATION: Lake House at Fishhawk Ranch West
6001 Village Center Drive
Lithia, Florida 33547

7. **PUBLICATION OF NOTICE.** The District Manager is hereby directed to cause notice of the assessment hearing on the proposed operations and maintenance assessments to be published twice (once a week for two (2) weeks) in a newspaper of general circulation within Hillsborough County, provided that the first publication shall be at least twenty (20) days before and the last publication shall be at least one (1) week prior to the date of the hearing, and to provide such other notice as may be required by law or desired in the best interests of the District.

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8. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 4TH DAY OF MAY, 2023.

ATTEST:

**FISHHAWK COMMUNITY
DEVELOPMENT DISTRICT IV**

Secretary / Assistant Secretary

By: _____
Its: Chairman / Vice Chairman

Exhibit A: Approved Proposed Budget for FY 2023-2024

Exhibit B: Preliminary Operations & Maintenance Assessment Roll

Exhibit A:

Approved Proposed Budget for Fiscal Year 2023/2024

Exhibit B:

Preliminary Operations & Maintenance Assessment Roll



Rizzetta & Company

Fishhawk Community Development District IV

www.fishhawkcdd4.org

**Proposed Budget
for
Fiscal Year
2023/2024**

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Rizzetta & Company

Proposed Budget
FishHawk IV Community Development District
General Fund
Budget for 2023/2024

Chart of Accounts Classification	Actual YTD through 04/30/23	Projected Annual Totals 2022/2023	Annual Budget for 2022/2023	Projected Budget variance for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 2022/2023	Comments
REVENUES							
Tax Roll	\$ 1,248,045	\$ 1,248,045	\$ 1,237,757	\$ 10,288	\$ 1,352,988	\$ 115,231	
TOTAL REVENUES	\$ 1,248,045	\$ 1,248,045	\$ 1,237,757	\$ 10,288	\$ 1,352,988	\$ 115,231	
EXPENDITURES - ADMINISTRATIVE							
Legislative							
Supervisor Fees	\$ 7,200	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -	5 paid board members
Financial & Administrative							
Administrative Services	\$ 2,730	\$ 4,680	\$ 4,680	\$ -	\$ 4,914	\$ 234	
District Management	\$ 11,464	\$ 19,652	\$ 19,652	\$ -	\$ 20,635	\$ 983	
District Engineer	\$ 1,515	\$ 5,000	\$ 21,500	\$ 16,500	\$ 21,500	\$ -	
Disclosure Report	\$ 1,000	\$ 1,500	\$ 1,500	\$ -	\$ 1,000	\$ (500)	
Trustees Fees	\$ 4,148	\$ 4,148	\$ 4,500	\$ 352	\$ 4,500	\$ -	
Assessment Roll	\$ 5,200	\$ 5,200	\$ 5,200	\$ -	\$ 5,460	\$ 260	
Financial & Revenue Collections	\$ 2,184	\$ 3,744	\$ 3,744	\$ -	\$ 3,931	\$ 187	
Accounting Services	\$ 10,920	\$ 18,720	\$ 18,720	\$ -	\$ 19,656	\$ 936	
Auditing Services	\$ -	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	Grau & Associates
Arbitrage Rebate Calculation	\$ -	\$ 650	\$ 650	\$ -	\$ 650	\$ -	
Public Officials Liability Insurance	\$ 2,733	\$ 2,733	\$ 3,050	\$ 317	\$ 3,006	\$ (44)	Egis estimate 15% increase
Legal Advertising	\$ 1,162	\$ 1,162	\$ 1,000	\$ (162)	\$ 1,000	\$ -	
Dues, Licenses & Fees	\$ 808	\$ 1,175	\$ 275	\$ (900)	\$ 275	\$ -	
Bank Fees					\$ 900	\$ 900	\$75/month with new bonds
Website Hosting, Maintenance, Backup	\$ 2,215	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	
Legal Counsel							
District Counsel	\$ 19,880	\$ 35,000	\$ 30,000	\$ (5,000)	\$ 30,000	\$ -	
Administrative Subtotal	\$ 73,159	\$ 126,027	\$ 136,471	\$ 10,444	\$ 139,427	\$ 2,956	
EXPENDITURES - FIELD OPERATIONS							
Electric Utility Services							
Utility Services	\$ 6,508	\$ 11,157	\$ 12,000	\$ 843	\$ 12,000	\$ -	
Utility - Street Lights	\$ 209,686	\$ 395,000	\$ 404,000	\$ 9,000	\$ 460,000	\$ 56,000	As per TECO - 10% increase
Water-Sewer Combination Services							

Proposed Budget
FishHawk IV Community Development District
General Fund
Budget for 2023/2024

Chart of Accounts Classification	Actual YTD through 04/30/23	Projected Annual Totals 2022/2023	Annual Budget for 2022/2023	Projected Budget variance for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 2022/2023	Comments
Utility Services	\$ 1,018	\$ 1,745	\$ 6,000	\$ 4,255	\$ 6,000	\$ -	
Stormwater Control							
Aquatic Maintenance	\$ 4,050	\$ 18,500	\$ 16,200	\$ (2,300)	\$ 18,600	\$ 2,400	Pond \$16,200 + midge fly \$2,400
Lake/Pond Bank Maintenance	\$ 5,400	\$ 3,000	\$ 2,000	\$ (1,000)	\$ 3,000	\$ 1,000	Water Use Permits
Mitigation Area Monitoring & Maintenance	\$ -	\$ 5,000	\$ 32,000	\$ 27,000	\$ 32,000	\$ -	Adding Gopher/Tort/Wetland
Other Physical Environment							
General Liability Insurance	\$ 3,341	\$ 3,341	\$ 3,730	\$ 389	\$ 3,675	\$ (55)	Egis estimate
Property Insurance	\$ 5,458	\$ 5,458	\$ 5,957	\$ 499	\$ 8,187	\$ 2,230	Egis estimate
Entry & Walls Maintenance	\$ 125	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	
Landscape Maintenance	\$ 131,633	\$ 283,875	\$ 283,875	\$ -	\$ 283,875	\$ -	LM, fert and pest as per contract
Well Maintenance	\$ 5,732	\$ 10,000	\$ 7,000	\$ (3,000)	\$ 10,000	\$ 3,000	
Holiday Decorations	\$ 5,850	\$ 5,850	\$ 6,000	\$ 150	\$ 6,500	\$ 500	
Irrigation Maintenance	\$ 29,530	\$ 55,100	\$ 55,100	\$ -	\$ 55,100	\$ -	Ballenger & Company
Irrigation Repairs	\$ 24,253	\$ 41,577	\$ 30,000	\$ (11,577)	\$ 45,000	\$ 15,000	Aging Irrigation System
Landscape - Mulch	\$ 3,390	\$ 113,700	\$ 113,700	\$ -	\$ 113,700	\$ -	As per Brightview bid
Landscape Treatment	\$ -	\$ 1,000	\$ 5,500	\$ 4,500	\$ 5,500	\$ -	Palm treatment
Landscape Replacement Plants, Shrubs, Annuals	\$ 6,028 \$ 7,659	\$ 40,000 \$ 20,700	\$ 40,000 \$ 20,700	\$ - \$ -	\$ 40,000 \$ 20,700	\$ - \$ -	As per Brightview bid
Landscape Inspection Services	\$ 4,725	\$ 8,100	\$ 8,100	\$ -	\$ 9,300	\$ 1,200	
Road & Street Facilities							
Roadway Repair & Maintenance	\$ -	\$ 5,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ -	Ongoing repairs to pavers
Street Sign Repair & Replacement	\$ 2,185	\$ 3,746	\$ 1,500	\$ (2,246)	\$ 2,500	\$ 1,000	Current f/y - over b/c of storm damage
Parks & Recreation							
Pest Control	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ (2,500)	
General Maintenance & Repairs	\$ -	\$ 3,000	\$ 6,000	\$ 3,000	\$ 6,000	\$ -	
Athletic/Park Court/Field Repairs	\$ 1,470	\$ 2,520	\$ 4,000	\$ 1,480	\$ 4,000	\$ -	
Playground Equipment and Maintenance	\$ 1,700	\$ 2,914	\$ 4,000	\$ 1,086	\$ 4,000	\$ -	Inspections/ Mulch/Repairs
Dog Waste Station/Trash Removal	\$ 4,212	\$ 7,221	\$ 8,424	\$ 1,203	\$ 8,424	\$ -	Poop 911 updated contract
Miscellaneous Contingency	\$ 100	\$ 171	\$ 10,500	\$ 10,329	\$ 43,000	\$ 32,500	Incidentals - adjusted to keep assesse
Hurricane Related Expenses	\$ 15,000	\$ 15,000	\$ -	\$ (15,000)	\$ -	\$ -	
Field Operations Subtotal	\$ 479,053	\$ 1,066,174	\$ 1,101,286	\$ 50,112	\$ 1,213,561	\$ 112,275	
TOTAL EXPENDITURES	\$ 552,212	\$ 1,192,201	\$ 1,237,757	\$ 60,556	\$ 1,352,988	\$ 115,231	
EXCESS OF REVENUES OVER	\$ 695,833	\$ 55,844	\$ -	\$ 70,844	\$ -	\$ -	

**Proposed Budget
FishHawk IV Community Development District
Reserve Fund
Budget for 2023/2024**

Chart of Accounts Classification	Annual Budget for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 2022/2023
REVENUES			
Special Assessments			
Tax Roll	\$ 20,000	\$ 75,000	\$ 55,000
TOTAL REVENUES	\$ 20,000	\$ 75,000	\$ 55,000
EXPENDITURES			
Contingency			
Capital Reserves	\$ 20,000	\$ 75,000	\$ 55,000
TOTAL EXPENDITURES	\$ 20,000	\$ 75,000	\$ 55,000
EXCESS OF REVENUES OVER	\$ -	\$ -	\$ -

S

Fishhawk Community Development District IV
Debt Service
Fiscal Year 2023/2024

Chart of Accounts Classification	Series 2023	Budget for 2023/2024
REVENUES		
Special Assessments		
Net Special Assessments ⁽¹⁾	\$803,612.27	\$803,612.27
TOTAL REVENUES	\$803,612.27	\$803,612.27
EXPENDITURES		
Administrative		
Financial & Administrative		
Debt Service Obligation	\$803,612.27	\$803,612.27
Administrative Subtotal	\$803,612.27	\$803,612.27
TOTAL EXPENDITURES	\$803,612.27	\$803,612.27
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00

Hillsborough County collection Costs (2%) and Early payment Discounts (4%)

6% ⁽¹⁾

Gross assessments

\$854,906.67

Notes:

Tax Roll Collection Costs and Early Payment Discount is 6% of Tax Roll. Budgeted net of tax roll assessments. See Ass

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

FISCAL YEAR 2023/2024 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

2023/2024 O&M Budget		\$1,427,988.00
Collection Cost @	2%	\$30,382.72
Early Payment Discount @	4%	\$60,765.45
2023/2024 Total		<u>\$1,519,136.17</u>

2022/2023 O&M Budget	\$1,257,757.00
2023/2024 O&M Budget	\$1,427,988.00

Total Difference	<u><u>\$170,231.00</u></u>
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	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2022/2023*	2023/2024*	\$	%
Debt Service - Townhome/Attached	\$631.83	\$485.90	-\$145.93	-23.10%
Operations/Maintenance - Townhome/Attached	\$1,075.59	\$1,221.17	\$145.58	13.53%
Total	\$1,707.42	\$1,707.07	-\$0.35	-0.02%
Debt Service - 30 Series	\$729.79	\$561.23	-\$168.56	-23.10%
Operations/Maintenance - 30 Series	\$1,075.59	\$1,221.17	\$145.58	13.53%
Total	\$1,805.38	\$1,782.40	-\$22.98	-1.27%
Debt Service - 40 Series	\$827.75	\$636.56	-\$191.19	-23.10%
Operations/Maintenance - 40 Series	\$1,075.59	\$1,221.17	\$145.58	13.53%
Total	\$1,903.34	\$1,857.73	-\$45.61	-2.40%
Debt Service - 50 Series	\$925.71	\$711.90	-\$213.81	-23.10%
Operations/Maintenance - 50 Series	\$1,075.59	\$1,221.17	\$145.58	13.53%
Total	\$2,001.30	\$1,933.07	-\$68.23	-3.41%
Debt Service - 60 Series	\$1,077.55	\$828.67	-\$248.88	-23.10%
Operations/Maintenance - 60 Series	\$1,075.59	\$1,221.17	\$145.58	13.53%
Total	\$2,153.14	\$2,049.84	-\$103.30	-4.80%
Debt Service - 70 Series	\$1,273.47	\$979.34	-\$294.13	-23.10%
Operations/Maintenance - 70 Series	\$1,075.59	\$1,221.17	\$145.58	13.53%
Total	\$2,349.06	\$2,200.51	-\$148.55	-6.32%
Debt Service - Office	\$710.70	\$546.55	-\$164.15	-23.10%
Operations/Maintenance - Office	\$1,075.59	\$1,221.17	\$145.58	13.53%
Total	\$1,786.29	\$1,767.72	-\$18.57	-1.04%

* The 2023/2024 Assessment reflects the 2023 Bonds refunding, therefore decreasing debt service over all product types.

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

FISCAL YEAR 2023/2024 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$1,427,988.00
COLLECTION COSTS @	2%	\$30,382.72
EARLY PAYMENT DISCOUNT @	4%	\$60,765.45
TOTAL O&M ASSESSMENT		<u>\$1,519,136.17</u>

LOT SIZE	UNITS ASSESSED		EAU FACTOR	ALLOCATION OF O&M ASSESSMENT			PER LOT ANNUAL ASSESSMENT		
	O&M	SERIES 2023 DEBT SERVICE ⁽¹⁾⁽²⁾		TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET	O&M	SERIES 2023 DEBT SERVICE ⁽³⁾	TOTAL ⁽⁴⁾
Townhome/Attached	208	208	1.00	208.00	16.72%	\$254,003.48	\$1,221.17	\$485.90	\$1,707.07
30 Series/Villas	94	94	1.00	94.00	7.56%	\$114,790.03	\$1,221.17	\$561.23	\$1,782.40
40 Series	310	309	1.00	310.00	24.92%	\$378,562.87	\$1,221.17	\$636.56	\$1,857.73
50 Series	333	333	1.00	333.00	26.77%	\$406,649.79	\$1,221.17	\$711.90	\$1,933.07
60 Series	139	139	1.00	139.00	11.17%	\$169,742.71	\$1,221.17	\$828.67	\$2,049.84
70 Series	154	152	1.00	154.00	12.38%	\$188,060.27	\$1,221.17	\$979.34	\$2,200.51
Office	6	6	1.00	6.00	0.48%	\$7,327.02	\$1,221.17	\$546.55	\$1,767.72
	<u>1244</u>	<u>1241</u>		<u>1244.00</u>	<u>100.00%</u>	<u>\$1,519,136.17</u>			

LESS: Hillsborough County Collection Costs (2%) and Early Payment Discount Costs (4%) :

(\$91,148.17)

Net Revenue to be Collected

\$1,427,988.00

⁽¹⁾ Reflects 3 (three) prepayments.

⁽²⁾ Reflects the number of total lots with Series 2023 debt outstanding.

⁽³⁾ Annual debt service assessment per lot adopted in connection with the Series 2023 bond issue. Annual Debt Service assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

⁽⁴⁾ Annual assessment that will appear on November 2023 Hillsborough County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.

GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These service include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.



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Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.



EXPENDITURES - FIELD OPERATIONS:

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Street Lights: The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Landscape Inspection Services: The District may contract for field management services to provide landscape maintenance oversight.



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Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.

Street Sign Repair/Maintenance: The District may incur expenses to maintain custom street signs.

General Maintenance and Repair: The District may incur expenses associated with ongoing maintenance and repair of CDD.

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Playground Equipment Repair/Maintenance: Expenses related to annual inspections and ongoing repairs and maintenance of the playgrounds.

Dog Waste Station/Trash Removal: Expenses related to ongoing doggie station maintenance and trash removal.

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.



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RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.



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DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

EXPENDITURES – ADMINISTRATIVE:

Bank Fees: The District may incur bank service charges during the year.

Debt Service Obligation: This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



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